



Office of the District Manager
WEST BENGAL STATE SEED CORPORATION LIMITED

(A Govt. of West Bengal Company)

Road Station (Dakat Pukur), P.O. Krishnagar, Nadia, West Bengal, PIN-741101

Memo No.:407/WBSSC/KNG

Dated: 18.12.2020

NOTICE INVITING TENDER

Tender Reference No. : WBSSCL/KNG/NIT - 02/2020 - 21.

Sub: - Providing Three nos. of Security Guards for Godown & Office premises of W. B. State Seed Corporation Ltd., Krishnagar, Nadia.

Notice inviting sealed tender no. 02, dated 18.12.2020 of the District Manager, West Bengal State Seed Corporation Ltd., Road Station (Dakat Pukur), Krishnagar, Nadia – 741101 from the bonafied reputed and experienced Agency/ Contractor for providing Three numbers of skilled Security Guards without fire arms for guarding 24x7x365 round the clock in the Office cum Godown complex of West Bengal State Seed Corporation Ltd, Krishnagar, Nadia purely on temporary basis. **Estimated Tender Value is Rs. 3, 50,000.00 (Three Lakh Fifty Thousand only).**

Terms and Conditions

1. Tender Forms are available on all working days (11.00 a.m. to 4.00 p.m.) from our office from **28.12.2020 to 31.12.2020** by depositing **Rs.500.00 (Five Hundred Only)** only by cash as processing fees (non – refundable).
2. Tenders must be dropped in the tender box kept in the office of the District Manager, W.B.S.S.C Ltd., Krishnagar, Nadia on all working days up to **01.00 p.m. on 06.01.2021** and will be opened on the same date at **03.00 p.m.** The last date of accepting tender and date of opening may be shifted to the next working day in unavoidable circumstances.
3. The Agency/Contractor intended to apply must have experience in this type of works to any Government Organizations / Government Farms / reputed organizations.
4. The Agency / Contractor intended to apply must have all the documents related to legality office bid failing which the Principal Employer reserves the right to cancel/rescind the bid without any further notice to the bidder, even if his bid is lowest.
5. Monthly emoluments (without GST) of security guard per head for 8 (eight) hours should be clearly quoted in figures and words in Tender.
6. All the statutory norms regarding contract labour registration certificate, EPF, ESI as applicable have to be mentioned by the bidders in Tender.
7. Tender should be accompanied with self attested photocopy of the valid license from the Govt. of West Bengal under Private Security Agencies (Regulation) Act, 2005, Valid Trade License, PAN Card, Latest Income Tax Return, EPF Registration Certificate, GST Certificate (if applicable), P. Tax Registration Certificate, work orders of valued clients.





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8. Rate to be quoted by the service provider should be based on Minimum Wages laid down in the Circular issued by the Labour Department, Govt of West Bengal.
9. Tender should be accompanied with **original Demand Draft of Rs.7,000.00 (Seven Thousand) only** drawn in favour of **"W. B. State Seed Corporation Ltd."**, payable at Krishnagar from any nationalized banks as Earnest Money (refundable) . **The Earnest Money of the successful bidder will be treated as Security Deposit which is refundable after completion of successful contract period.**
10. The Security Guards contract would be initially for a period of 12 (twelve) months starting from the date of execution of the agreement. If the tenders' service is found satisfactory, the contract with the service provider may be extended up to 3(three) years on year to year basis with mutual agreement. However, if any deficiencies are noticed during the currency of the contract period or any contractual dispute, the contract can be terminated by giving one month's notice.
11. The remuneration of security guard individual will be borne by the security agency. Delay of payments from the corporation side will not become an excuse in any case for making timely payments to the engaged persons.
12. An Agreement Bond will made in Non Judicial Stamp Paper of Rs.10/- or Rs.20/- only between the successful bidder and WBSSCL, Krishnagar, Nadia. The successful bidder will arrange for the agreement.
13. The corporation reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the corporation for any justifiable reasons, not mandatory to be communicated to the tenderer.
14. If the contract is terminated on the ground of deficiencies during the currency of its tenure or its extended tenure, if any, the corporation shall have all rights to make alternative arrangement for a period of 60 days from the date of such terminator or till a new quotation is finalized whichever is earlier and the difference in cost, if any shall be borne by the agency.
15. The rate quoted by the agency shall be fixed for the period of contract and no request for any change/modification shall be entertained before expiry of the contract period unless the same is unwarranted for enforcing statutory instructions like revised minimum wages issued by the concerned authority under Minimum Wages Act, 1948.
16. Allotment / Placement of the engaged security guards / personnel will be done by the office of the undersigned.
17. Payment will be made through account payee cheque after deducting applicable statutory taxes. The GST number of successful bidder should be clearly mentioned on the bill.





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18. The undersigned reserves the right to reject any or all the tenders without assigning any reason at any stage deemed fit by it. Acceptance of the lowest or any other tender is not obligatory.
19. The damage caused, if any, to corporation property through the acts of the agency and/or by its workers shall be made good by the agency and decision of the corporation in this regard shall be final/binding. The contractor would be responsible to compensate any loss or damage to the corporation's property caused due to theft, fraud or negligence by the staff of the service provider/agency.
20. In case of any litigation, the matter will be referred to Kolkata High Court Jurisdiction.

Nadia 18/12/2020
 District Manager,
 W. B. State Seed Corporation Ltd.

Memo No.: 407/1(8)/WBSSC/KNG

Dated: 18.12.2020

Copy forwarded for necessary information to:-

- I. The Managing Director, W.B.S.S.C Ltd., 6, Ganesh Chandra Avenue, 5th Floor, Kolkata – 700 013.
- II. The Regional Manager, W.B.S.S.C Ltd., Burdwan Range.
- III. The A.D.M (ZP), Nadia District with a request to remain present during the opening of tender.
- IV. The D.D.A (Admin.), Nadia with a request to remain present during the opening of tender.
- V. The A.D.A, Marketing (Admin.), Nadia with a request to remain present during the opening of tender.
- VI. Notice Board of this office, Nadia & website of this office for wide circulation.
- VII. Accountant/Store Keeper of this office.

Nadia 18/12/2020
 District Manager,
 W. B. State Seed Corporation Ltd.
 Nadia, Krishnagar.

