



WEST BENGAL STATE SEED CORPORATION LIMITED
(A Govt. of West Bengal Company)
Regd. Office : 6, Ganesh Chandra Avenue, (5th Floor), Kolkata – 700 013

Memo No. : 1375/WBSSC

Date : 02-2-2021

Notice Inviting Tender
Tender Reference : WBSSCL/MD/KOL/NIT-45/2020-21
Sub: Invitation of Rate contract for Car Hiring Services

WBSSCL invites tenders from the bonafide and reputed car owners/agencies having licenses for commercial vehicles for supply of 2(two) AC Motorcab on monthly hiring basis on Government approved rates for the Head Office of WBSSC Ltd., Kolkata for official use in the Office Building Premises of our Head Office at 6, Ganesh Chandra Avenue, 5th Floor, Kolkata-700013. The vehicles to be hired should not be more than 4 years of age.

Last Date of Submission of Tender : 19.02.2021 up to 2 P.M.

The details of the terms and conditions of the tender are available in the Head Office in any work day during hours from 8th February, 2021 to 12th February, 2021 and on 15th February, 2021 from 11 A.M. to 4 P.M. and can also be downloaded from website : www.wbsscl.com.

sd/-
MANAGING DIRECTOR
WEST BENGAL STATE SEED CORPORATION LTD.
Date 02-2-2021

Memo No. 1375/1(5)

Copy forwarded for information and necessary action :-

1. General Manager/ Finance & Accounts Officer/Company Secretary, WBSSC Ltd.
2. Senior Assistant (Store), WBSSC Ltd.
3. Notice Board of this office for wide circulation
4. M/s Tech Conjurer, 18C, Ananda Palit Road, Kolkata-700014 for uploading in the website.

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Tender Reference : WBSSCL/MD/KOL/NIT-45/2020-21
Sub: Invitation of Rate contract for Car Hiring Services

Tenders are hereby invited from bonafide and reputed car owners/agencies having commercial licenses for supply of 2(two) AC Motorcab on monthly hiring basis on Government approved rates for Head office of WBSSC Ltd., Kolkata for official use at the rate as detailed under Terms and conditions in Annexure II. The vehicles to be hired should not be more than 4 years of age.

2. Details of the Tender are given below:

2.1	Last Date & Time of Submission of Bid	19.02.2021 at 2 P.M.
2.2	Date and Time of Opening of Tender	19.02.2021 up to 2.30 P.M.
2.3	Type of Tender	Financial
2.5	Bid Validity	1 year from the Date of Agreement
2.6	EMD	Rs. 4500/- for each AC car Rs. 3500/- for each Non AC car
2.7	EMD Validity	90 days from the Date of Bid Opening
2.8	Security Deposit(SD)/Performance Bond (PB)	2% of the Total Contract Value
2.9	Validity of SD/PB	60 days after the Expiry of the Contract
2.10	Contract Duration	12 Months from the Date of Awarding Contract with Provision for Termination with 15 days Notice. The Contract may be extended further subject to satisfactory performance with mutual agreement.

- (2) -

1. Scope of work, Format of bid and Terms and conditions of the Tender is enclosed as per the following details:

3.1	Eligibility and experience criteria	Annexure- I
3.2	Terms and conditions	Annexure- II
3.3	Instruction to Bidders	Annexure- III
3.4	Financial Bid	Annexure- IV

Sd/-

**MANAGING DIRECTOR
WEST BENGAL STATE SEED CORPORATION LTD.**

Memo No. 1375/1(5)

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2.2.2021
MANAGING DIRECTOR

Annexure-I

Eligibility and Experience Criteria

1. Any individual, sole proprietorship firm, Partnership firm, Limited or Private Limited Company having office in India can participate in the Tender.
2. The service provider should have sufficient experience in providing AC and Non AC Motorcabs and Maxicabs in Government, Public sector or reputed Private Sector offices during the last three financial years. Experience certificate clearly indicating i) name of the organization ii) period of work iii) the value of work iv) nature of work carried out by the agency should be submitted in support of experience.
3. The Motorcab and Maxicab to be provided by the agency should have commercial registration certificates from Motor vehicle authorities.
4. The Motorcab and Maxicab to be provided by the agency should be vehicles not more than 4 years of age.

:: TERMS AND CONDITIONS ::

1. Bidders shall also quote rates within the maximum admissible limit shown in the table below:-

Maximum Admissibility

Sl. No. (1)	Mass Emission Standard (2)	Category of vehicles (3)	Monthly hiring (5)	Remarks (6)
I.	Bharat Stage-II/BS-III purchased on or after 01.05.2005 with Diesel/LPG/CNG Engine	Motor Cab and Maruti Omni (Standard)(Non-Air-condition)	Rs.465.00	1) Monthly rate is for 10 hours a day and additional charge @ Rs.20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 K.m. in case of Motor Cab, Maruti Omni and 1 Ltr for 10 Km in case of Maxi-Cal other than Maruti Omni Mobile Oil @ 5 litres per 2500 Km run.
		Maxi Cab (Non-Air-condition)	Rs.490.00	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 CC(with Air-Conditioned)	Rs.495.00	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 CC (with Air-condition)	Rs.575.00	
2.	Bharat Stage-III purchased on or after 01.05.2008 with Diesel/L.P.G./CNG Engine	Motor Cab & Maruti Omni (Standard) (Non-Air-condition)	Rs.475.00	1) Monthly rate is for 10 hours day and additional charge @ Rs.20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 ltr for 12Km in case of Motor Cab, Maruti Omni and 1 litre for 10 Km in case of Maxi-Cab other than Maruti Omni. Mobile Oil @ 5 litres per 2500 Km run.
		Maxi Cab (Non-Air-condition)	Rs.490.00	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 C C with (Air-Conditioned)	Rs.525.00	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 C C with Air-condition)	Rs.590.00	

Sl. No. (1)	Mass Emission Standard (2)	Category of vehicles (3)	Monthly hiring (5)	Remarks (6)
3.	Other vehicles (not included under Sl No. 1 & 2) with Diesel/L.P.G/CNG Engine	Motor Cab & Maruti Omni (Standard)(Non Air-condition)	Rs.445.00	1) Monthly rate is for 10 hours a day and additional charge @ Rs.20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 K.m. in case of Motor Cab, Maruti Omni and 1 Ltr for 10 Km in case of Maxi-Cal other than Maruti Omni Mobile Oil @ 5 litres per 2500 Km run.
		Maxi Cab (Non-Air-condition)	Rs.460.00	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 C.C with (Air-Conditioned)	Rs.485.00	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 C.C with (Air-conditioned)	Rs.535.00	

Bidders quoting L1 rate within the admissible amount shall be entitled for selection.

2. The service provider should have sufficient experience in providing Motorcabs and Maxicabs in Government, Public sector or reputed Private Sector offices during the last three financial years. Experience certificate clearly indicating i) name of the organization ii) period of work iii) the value of work iv) nature of work carried out by the agency should be submitted in support of experience.
3. The AC or Non AC Motorcab and Maxicab provided by the agency should have commercial registration/ certificates from Motor vehicle authorities.
4. The Corporation shall not make any payment for consumption of fuels required for the cars and pay & overtime of driver.
5. The cabs will be normally engaged by the Corporation for official purpose and shall have to go throughout the State of West Bengal.
6. THAT the hired cabs shall be maintained properly and kept in good condition by the car owner. The seat cover and towels should be provided by the car owner and in case of breakdown, another cab of same condition as the original car should be provided to the Corporation as replacement by the said owner. If the owner fails to provide the substitute cab, the Corporation shall be at liberty to hire any other car from the market and the owner shall be liable to reimburse the additional expenses incurred by the Corporation.
7. The arrangement for garage, maintenance and repair of car shall be carried out by the car owner at his own cost.
8. That the mileage for garage shall be allowed for a distance of 10(ten) K.M.(both ways) and duty hours will be counted from the time of reporting and release.
9. That the owner shall at all times keep the cars fully insured against whatsoever claims that may arise.
10. That the Corporation shall not be liable for any claims made by third parties due to any accident caused by the hired cars.
11. The Corporation reserves the absolute right to accept or reject any or all tenders without assigning any reason thereof.

12. Payment will be made through A/C Payee Cheque or through Bank A/C against the submission of the bill in duplicate along with duty slip duly signed by the authorized officer.
13. The contract would be initially for a period of 12(twelve) months starting from the date of execution of the agreement. If the Re-tenderers's service is found satisfactory, the contract with the service provider may be extended on year to year basis with mutual agreement. However, if any deficiencies are noticed during the currency of the contract period or any contractual dispute, the contract can be terminated by giving one month's notice.
14. The Corporation reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of Corporation for any justifiable reasons, not mandatory to be communicated to the tenderer.
15. After awarding the contract, the service provider shall enter into an agreement for performance of the contract with the Corporation.
16. If the contract is terminated on the grounds of deficiencies during the currency of its tenure or its extended tenure, if any, the Corporation shall have all rights to make alternative arrangements for a period of 45 days from the date of such termination or till a new quotation is finalized whichever is earlier and the difference in cost, if any shall be borne by the agency.
17. Permission as laid down in Transport Department G.O. No. 3564-WT /3M-81/98 dated 24.11.2008 and subsequent amendment thereof shall be applicable.
18. In case of hiring of a vehicle for more than 10 days in a month or hiring of vehicle in a regular manner the rate of hiring should be on monthly rate on prorated basis.

Instruction to Bidders

1. The Tender along with attested copies of valid Trade License, P.A.N., Service Tax Return, Proof or certificate of Experience and satisfactory Performance certificate, Proof of registered office in Kolkata in case of Private or Public Ltd. Company must reach this office within 1 P.M. on 19.02.2021.
2. The rate should be quoted on monthly basis both in figures and in words inclusive of all taxes applicable in West Bengal.
3. The Tender shall be valid for 1(one) year from the date of opening of Financial bid.
4. The tenderer is being permitted to give tenders in consideration of the stipulation on his part that after submitting his tender he will not resign from his offer or modify the terms and conditions thereof. If the tenderer fails to observe and comply with the foregoing stipulation, the amount of EMD will be forfeited.

Tender Notice for Car Hiring services in the Corporation Financial Bid

Sl. No. (1)	Mass Emission Standard (2)	Category of vehicles (3)	Monthly hiring (4)
1.	Bharat Stage-II/BS-III purchased on or after 01.05.2005 with Diesel/LPG/CNG Engine	Motor Cab and Maruti Omni (Standard)(Non-Air-condition)	
		Maxi Cab (Non-Air-condition)	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 CC(with Air-Conditioned)	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 CC (with Air-condition)	
2.	Bharat Stage-III purchased on or after 01.05.2008 with Diesel/L.P.G./CNG Engine	Motor Cab & Maruti Omni (Standard) (Non-Air-condition)	
		Maxi Cab (Non-Air-condition)	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 CC with (Air-Conditioned)	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 CC with Air-condition)	
3.	Other vehicles (not included under Sl No. 1 & 2) with Diesel/L.P.G/CNG Engine	Motor Cab & Maruti Omni (Standard)(Non Air-condition)	
		Maxi Cab (Non-Air-condition)	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 C.C with (Air-Conditioned)	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 C.C with (Air-conditioned)	