



## WEST BENGAL STATE SEED CORPORATION LIMITED

(A Govt. of West Bengal Company)

Registered Office: 4, GangadharBabu Lane, Kolkata – 700012

Head office: 6, Ganesh Chandra Avenue, Kol-13

Memo No. 315 / WBSSCL

Date: 30 /05/2017

### e-Tender Notice

The West Bengal State Seed Corporation Ltd. (A Govt. of West Bengal Company), 6, Ganesh Chandra Avenue, Kol-13, invites e-Tender from the Authorized Distributors of Bayer Crop Science Ltd. for submission of rate for Supply of Oxadiargyl 80% WP. The e-Tender details as below -

1. WBSSCL/MD/KOL/NIT – 07/2017-18 dated 30.05.2017 for supply of Oxadiargyl 80% WP.  
Last date of submission of bid on or before 20.06.17, 2:00 P.M.

The e-Tender details are available in website : <http://wbtenders.gov.in> & [www.wbsscl.com](http://www.wbsscl.com)

Sd/-

Managing Director

Date: 30.05.17

Memo no.315 / 1 (11) / WBSSCL

Copy forwarded for information and necessary action to

- 1) The Additional Chief Secretary, Department of Agriculture, Nabanna, Howrah, West Bengal.
- 2) The Director of Agriculture, Department of Agriculture, West Bengal, Jessop Building, Kol-01.
- 3) The Finance & Accounts Officer, WBSSC LTD., Kolkata.
- 4) The Members, Tender Evaluation Committee of this Office (All).
- 5) M/s Calcutta Communication Media, Commerce House, 2-A, Ganesh Chandra Avenue, 8<sup>th</sup> Fl, Room No.6, Kolkata – 700073. – They are requested to arrange publication of the above advertisement positively on 31.05.2017 in the following newspaper-
  - a) Ei Samay (Bengali) – in display column.
  - b) Sanmarg (Hindi) – in display column.
  - c) Millanium Post (English) – in display column.

The bill for the same is required to be submitted along with the copy of the Publication for making payment.

- 6) Notice Board & Website of this office for wide circulation.

Sd/-

Managing Director

West Bengal State Seed Corporation Ltd.



## WEST BENGAL STATE SEED CORPORATION LIMITED

(A Govt. of West Bengal Company)

Registered Office: 4, GangadharBabu Lane, Kolkata – 700012

Head office: 6, Ganesh Chandra Avenue, Kol-13

Memo No. 313 / WBSSCL

Date: 30 /05/2017

### NOTICE INVITING e-TENDER

Tender Reference No: WBSSCL/MD/KOL/NIT- 07/2017-18

Sub: - Submission of rate for Supply of Oxadiargyl 80% WP.

Notice inviting e-Tender No. 07 dated 30.05.2017 of the Managing Director, West Bengal State Seed Corporation Ltd., 6, Ganesh Chandra Avenue, 5<sup>th</sup> floor, Kolkata – 700013 for **procurement of Oxadiargyl 80% WP** from the **Authorized Distributors of Bayer Crop Science Ltd.** The Authorized Distributors of Bayer Crop Science Ltd are requested to submit the offer rate only in BOQ through e-Tender for supply of Plant Protection Chemical as stated below, the **Cutoff date of supply will be within 10 days** from the date of placement of supply order. **The approx. tender value is below Rs. 4.00 Crore.**

| Sl. no. | Name of the Plant Protection Chemical | Packing size | Cutoff date For supply                            |
|---------|---------------------------------------|--------------|---|
|         | <b>Oxadiargyl 80% WP</b>              | 35gm         | Within 10 days from the placement of supply Order |
|         |                                       | 100 gm       |   |

### TERMS & CONDITIONS

- 1) The scope of work involves supply of Oxadiargyl 80% WP as per procurement requirement of WBSSCL, orders to be placed from Headquarter and District level for supply of the item mentioned above in different district Head Quarters of West Bengal.
2. The responding authorized distributors of Bayer Crop Science Ltd shall have adequate capacity to execute Supply Orders as would be placed by WBSSCL. They must ensure supply timely, adequately and in Good marketable condition at the destination(s) (**vide cl.1 above**). **They will have to maintain a buffer stock in a single point within the state and be informed to this corporation periodically at 3 (three) weeks interval after awarding of contract to meet up any requirement immediately.**
3. In the event of e-filling, intending bidder may download the tender document from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
4. Technical & Financial Bid are to be submitted concurrently duly digitally Signed in the website <http://wbtenders.gov.in> Submission of Technical & Financial Bid will be done as per time schedule stated below. The manufacturers must put the item wise rate in the BOQ.

| Sl.No. | Particulars   | Date & Time   |
|--------|---|---|
| i      | Publishing & Documents download Start Date  | <b>30-05-2017 6:30 P.M.</b>   |
| ii     | Bid submission start date (Online)  | <b>31-05-2017 11:00 A.M.</b>  |
| iii    | Bid Submission closing (Online)   | <b>20-06-2017 02:00 P.M.</b>  |
| iv     | Bid opening date for Technical Proposals (Online)   | <b>22-06-2017 03:00 P.M.</b>  |
| v      | Date of uploading list for Technically Qualified Bidder (online) after disposal of appeals, if any. (Online). | <b>23-06-2017 04:00 P.M</b>   |
| vi     | Date for opening of Financial Proposal (Online)   | After finalization of technically qualified bidders financial proposal be finalized within 21 days. |

5. The Products offered must be in strict compliance to various provisions of the “Insecticides Acts, 1968” & “Insecticide Rules, 1971” as amended time to time.
6. Oxadiargyl 80% WP to be supplied must have adequate shelf-life (at least 18 month validity period from the date of supply) to facilitate its use over a reasonable period of time.
7. Related information about the Oxadiargyl 80% WP should be printed on the body of the package/ container.
8. **The bidder participating in the tender process has to submit separately MRP (Maximum Retail Price) of Oxadiargyl 80% WP as stated in BOQ along with other documents (online). Taxes will be charged as per extant provision of Rules & changes thereof.**
9. The bidder participating in the bidding process must furnish address of their registered office, e-mail ID & person responsible with contact no. for communication from the WBSSCL.
10. Only the **Authorized Distributors of Bayer Crop Science Ltd.** can participate in the tender process.
11. At least 3 years experiences for supply of Plant Protection Chemicals to the Government / Semi-Government / Corporation in West Bengal [at least Rs. 20.0 lakh (Rupees Twenty lakh only) in each two of the last three years] is required.
12. The Authorized Distributor must submit:
  - i) Valid Letter of Authorization / License for marketing of offered Plant Protection Chemicals in the State of West Bengal.
  - ii) Valid Principal Certificate along with Distributorship certificate authorized from the concerned company in support of authorized distributorship. Copy of Technical documents of the manufacturer viz. CIB registration for the technical, valid registration and manufacturing license of the formulation mentioned above.
13. The bidder participating in the tender process should submit documents in support of capacity to fulfill delivery target to district level across the state of West Bengal within prescribed time limit
14. The each and every bidder participating in the bidding process must submit an affidavit on a Non-judicial Stamp Paper of Rs.10/- containing a self-declaration on “the bidding manufacturer has not been convicted/ blacklisted by any Govt. organization/ semi or quasi Govt. organization/ Corporation of GoI or any other State Govt. in the country during last three years”. Suppression of such facts/ events happened during the period in question shall invite punishment to be decided by the Corporation along with disqualification from the bidding process.
15. Copy of the audited Annual Report (**only Profit & Loss A/c portion**) and/ or, Income Tax Return filed during last 3 years to substantiate financial capabilities should be produced. **The bidders participating in the tender process should have annual turnover of Rs. 3.00 crore. Solvency certificate from the concerned Bank branch holding their current/ cash-credit A/c should be submitted.**
16. Copy of valid Trade License, Letter of Authorization / License of Marketing of Plant Protection Chemicals in West Bengal, VAT / TIN, PAN and Service / Sale Tax Registration Certificate etc should accompany the application.
17. The **EMD Rs. 8,00,000/- (Rupees Eight lakh only) will have to be submitted through online in the form of Net Banking or RTGS / NEFT as per e-Procurement portal of the Government of West Bengal <http://wbtenders.gov.in>, in favour of West Bengal State Seed Corporation Ltd., Payable at Kolkata are required to be documented through e-filing.**
18. 10% security deposit of the ordered value in addition to the EMD is to be deducted from the bill of the successful bidder. On application security deposit will be released after successful completion of work order.
19. Payment will be made after receiving confirmation of supply of indented materials from the District units as per supply orders of the Corporations including District units and receiving quality test report from the competent authority as per **clause 26 (a)**. No advance payment will be made.
20. Successful bidder will have to raise Challan / Bill / TAX Invoice etc. of his own to WBSSCL against supply of indented materials.
21. TDS may be applicable as per provision of extant Rules and subsequent amendments thereof.
22. The arrangement under this invitation offer shall come into force with effect from the date of execution of “Agreement”.

23. The “Agreement” shall remain effective ordinarily for a period of one year from the date of execution of “Agreement”, which may be extended further with mutual consent between the bidder & WBSSCL unless terminated prematurely by WBSSCL at its discretion and satisfaction. The WBSSCL does not bind itself to adduce any reason for such extension / termination of the Agreement to any bidder but may intimate such reason if it is considered necessary / warranted by circumstances.
24. The successful bidders/ Manufacturers after acceptance of the rate communicated by the Managing Director, WBSSCL Ltd. shall execute an agreement in the prescribed format covering all the terms and conditions on a Non-Judicial Stamp Paper (purchased in the name of the bidder(s) at his/ their own cost) of Rs. 50/- within Five working days counting from the day after the date of receipt of the letter of acceptance.
25. All rates / prices quoted and Trade Discount offered to WBSSCL shall ordinarily remain valid for at least a period of one year from the date of execution of “Agreement” and the said offer shall also apply to the period of extension of agreement subject to fulfillment of relevant provision of Clause-23.
26. (a) In respect of any consignment declared “Sub-standard” / “Not according to specification” by notified laboratory of the State Government / State Agricultural Universities / other authorized officer against sample drawn and submitted by Quality-Control-Inspector of the concerned district as per relevant rules, no payment will be made to the suppliers and penal action will be taken **as per Para 27 below**. However, the concerned supplier may take back the rejected consignment at their own cost. The same would apply in respect of consignment/s which has/have been rejected by the consignee due to short in weight, inferior quality or any other reasonable cause. In case the stock was kept in the store owned by the Government a sum of Rs. 1000/- (Rupees One thousand only) will be charged as penalty per day in case of non-lifting within ten days of communication of rejection by the concerned District Manager, WBSSCL Ltd. The manufacturer must have to replace the NR / Sub Standard / not as per specification stock immediately after intimation for timely execution of the supply order.  
(b) In case of failure to effect supply of the ordered quantity within the stipulated date, supply order will be deemed as cancelled and penal action will be **taken as per Para-27 below. Whereas, this situation if arises, then apart from the action mentioned herein, the WBSSCL also reserves the right to take necessary steps as per existing Govt. norms in order to ensure supply of valued order timely.**
27. **Penalties for Non-Compliances, Violations and Non-Performance:**  
The following penalties would be imposed for supply of sub-standard materials or for non-compliance, violation or non-performance of any of the terms and conditions of the tender:
  - (a) EMD and the entire security deposit would be forfeited. However, if the value of goods involved in such non-compliance, violation or non-performance is less than the total amount of the EMD and the security deposit, the forfeited amount would be restricted to the value of goods involved.
  - (b) The Supplier/Distributor will be blacklisted for three years from participation in any tender process of the WBSSCL Ltd. The supplier would be given an opportunity of being heard in this regard. The matter would be considered by the tender recommending authority and it shall make a recommendation in this regard. The recommendation of the tender recommending authority shall be considered by the tender accepting authority or the State Government as may be specified.
28. Concerned Supplier/Distributor will be held responsible if a Consumer Forum or any other Law enforcing agency impose any penalty on the Managing Director, WBSSCL Ltd. due to any dispute with regard to quality of Agricultural Input supplied. Penalty in terms of monetary, if imposed by the competent authority / agencies along with all other litigation expenses shall have to be borne by the supplier concerned.
29. WBSSCL reserves the right to consider / reject any or all offers invited under the present tender without assigning any reason thereof.
30. Any disputes, questions or difference or any interpretations arising out of or in connection with the terms & conditions of this tender if not settled/ resolved amicably, then they shall be referred to a sole arbitrator who shall be appointed by the Department of Agriculture, Govt. of West Bengal in accordance and subject to provision of the Arbitration and Conciliation Act, 1996 or any other enactment or statutory modification thereof for the time being in force. The place of Arbitration shall be Kolkata and the language of arbitration shall be English. The award of the arbitrator shall be binding on both the parties.

31. When any dispute occurs and when any dispute is under arbitration, except for the matter under dispute, the parties shall continue to exercise their remaining respective rights and fulfill their remaining respective obligations as per the agreement based on terms & conditions of the tender.
32. All disputes and Court cases are subject to the Jurisdiction of the Hon'ble Calcutta High Courts only.
33. Provisions of purchase policy of the State Govt. vide G.O. no. 10500-F dated 19.11.2004 and as amendment thereof will be applicable.

**Sd/-**  
**MANAGING DIRECTOR**  
**WEST BENGAL STATE SEED CORPORATION LIMITED**

**Memo No.- 313 /1(10)/WBSSCL.**

**Dated :- 30 -05 -2017**

Copy forwarded for information and necessary action to:-

- 1) The Additional Chief Secretary, Department of Agriculture, Nabanna, 325, Sarat Chatterjee Road, Mandirtala, Shibpur, Howrah - 711102.
- 2) The Director of Agriculture, Government of West Bengal, Jessop Buildings, Kolkata – 700 001.
- 3) The Finance & Accounts Officer, WBSSC LTD., Kolkata.
- 4) The Members of Tender Evaluation Committee of this Office (All).
- 5) Notice Board & website of this office for wide circulation.

**Sd/-**  
**MANAGING DIRECTOR**  
**WEST BENGAL STATE SEED CORPORATION LIMITED**

**SECTION - A**  
**INSTRUCTION TO BIDDERS**

**General guidance for e-Tendering:**

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the bidders to participate in e-Tendering.

➤ Registration of bidders :

Any bidders willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbtenders.gov.in> the bidders is to click on the link for e-Tendering site as given on the web portal.

➤ Digital Signature Certificate (DSC):

Each bidders is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.

➤ The bidders can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

➤ Submission of Tenders:

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

**Technical Proposal:**

The Technical proposal should contain scanned copies of the following in two covers (folders).

**(a) (a) Statutory Cover containing the following documents as laid down in their respective clauses mentioned herein with:**

- i. Challans / Documents from e-portal for submission of Rs. 8,00,000/- (Rupees Eight Lakh) towards Earnest Money Deposit (EMD) as prescribed in the N.I.T. in favour of the West Bengal State Seed Corporation Limited, Payable at Kolkata.
- ii. Self declaration as per Clause-14, Copy of Service / Sale Tax registration, PAN & VAT/TIN.
- iii. Copy of valid Trade License, Manufacturing Licence.
- iv. Copy of upto date Professional Tax Clearance Certificate, CIB Registration Certificate.
- v. Copy of valid Letter of Authorization / License for marketing of Plant Protection Chemicals in the State of West Bengal.
- vi. Valid Principal Certificate along with Distributorship certificate
- vii. Copy of Technical documents of the manufacturer viz. CIB registration for the technical, valid registration and manufacturing license of the formulation of offered chemical.
- viii. Solvency certificate  
N.I.T. (*download properly and upload the same as Digitally Signed*). **The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid. **In case of quoting any rate in N.I.T., the tender is liable to be summarily rejected.**

**(b) (b) Non-Statutory Cover containing the following documents as laid down in their respective clauses mentioned herein with:**

- i) Credential (if any), documents related to products.
- ii) documents in support of capacity to fulfill delivery target to district level across the state of West Bengal, Audited P & L A/c portion (Annual Report)
- iii) Incorporation Certificate, Company details, Power of Attorney, declaration, authorization.
- iv) Technical person.

**THE ABOVE STATED STATUTORY / NON-STATUTORY (TECHNICAL DOCUMENTS)  
SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents’ to send the selected documents to Non-Statutory folder.

Next Click the tab “Click to Encrypt and upload” and then **click** the “Technical” Folder to upload the Technical Documents.

| Sl. No. | Category Name      | Sub-Category Description | Detail(s)   |
|---------|--------------------|--------------------------|---|
| A.      | Certificate(s)     | Certificate(s)           | PAN, VAT/TIN, Sale / Service TAX, CIB Registration, Manufacturing Licence, Letter of Authorization / License for marketing of Plant Protection Chemicals in the State of West Bengal. P Tax (Challan) (2016-17). Trade License. Self declaration as per Clause-14 |
| B.      | Company Detail(s)  | Organization Details     | Proprietorship Firm (Trade License)<br>Partnership Firm(Partnership Deed, Trade License)Ltd. Company (Incorporation Certificate, Trade License), Society (Society Registration Copy, Trade License), Power of Attorney.   |
| C.      | Credential & other | Credential & Other       | Similar nature of work done & completion certificate which is applicable for eligibility in this tender. Audited Annual Report (P & L A/c), Production Capacity and other   |
| D.      | Man Power          | Technical Personnel      | List of Technical Staffs along with qualification. Structures & Organization (as per N.I.T.)  |

**Tender Evaluation Committee (TEC)**

1. Evaluation Committee constituted as per Order of the Managing Director, West Bengal State Seed Corporation Limited will function as Evaluation Committee for selection of technically qualified bidders
2. Opening & evaluation of tender:  
If any bidder is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.
3. Opening of Technical Proposal:  
Technical proposals will be opened by the Managing Director, West Bengal State Seed Corporation Limited and his authorized representative electronically from the website using their Digital Signature Certificate (DSC).
4. Intending tenderers may remain present if they so desire.
5. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
6. Decrypted (transformed into readable formats) documents of the statutory & non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.
7. Summary list of technically qualified tenderers will be uploaded online.
8. Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
9. During evaluation the committee may summon the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

## FINANCIAL PROPOSAL

10. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The bidder is to quote the **item wise rate** online through computer in the space marked for quoting rate in the BOQ.
11. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the bidder.
12. Financial capacity of a bidder will be judged on the basis of information furnished.
13. Penalty for suppression / distortion of facts:  
If any tenderer fails to produce the original hard copies of the documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.
14. Rejection of Bid:  
WBSSCL reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for WBSSCL's action.
15. Award of Contract
  - i) The Bidder who have quoted lowest rate in respect of items mentioned in NIT and BOQ, Award of Contract will be given to him, provided he accepts in writing to execute the whole contract on the basis of item wise lowest rate (L1) quoted by him.
  - ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

-----