



WEST BENGAL STATE SEED CORPORATION LIMITED

(A Govt. of West Bengal Company)

Registered Head office: 6, Ganesh Chandra Avenue, Kol-13

Memo No. 1993 / WBSSCL

Date: 30 /11/2018

NOTICE INVITING e-TENDER

Tender Reference No.: WBSSCL/MD/KOL/NIT- 20/2018-19

Sub.:Rate contract/ empanelment of Government /Semi-Government / GoI & State Government Undertakings/ Corporations for supply of TL Elephant Foot Yam (EFY) corm as Seed.

Notice inviting e-Tender No.20 dated 30/11/2018 from the Managing Director, West Bengal State Seed Corporation Ltd., 6, Ganesh Chandra Avenue, 5th Floor, Kolkata-700013 for submission of rate supply of Elephant Foot Yam (EFY) [TL]. The interested Government / Semi-Government / Government of India & State Government Undertakings / Corporations - EFY corm as Seed suppliers are requested to submit their offered rate in Rs./ kg for empanelment during 2018-19 under WBSSCL. Total quantity to be supplied 1000 MT(approx.)

Item	Specifications	Variety	Pack size
EFY corm as Seed (TL)	1. Weight of the whole corm will be around 500g. 2. Totally free from acidity and having good cooking quality.	Gajendra or othe suitable variety for cultivation in Sundarban areas of West Bengal like Bidhan Kusum, Sree Padma, Narendra Asha.	40 kg

TERMS & CONDITIONS

- 1) The scope of work involves supply of EFY (TL) corm as seed as per procurement requirement of WBSSCL, orders to be placed from Headquarter and District level for supply of the items mentioned above in different district Head Quarters of West Bengal.
2. The responding Supplier shall have adequate capacity to execute Supply Orders as would be placed by WBSSCL. They must ensure supply timely, adequately and in Good marketable condition at the destination(s) (vide cl.1 above). They will have to maintain a buffer stock in this state especially for supplier outside West Bengal to meet up any contingent requirement immediately.
3. In the event of e-filling, intending bidder may download the tender document from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. This tender related information if any further, shall be available in this office website www.wbsscl.com and wbtenders.gov.in only.
4. Technical & Financial Bid are to be submitted concurrently duly Digitally Signed in the website <http://wbtenders.gov.in> Submission of Technical & Financial Bid will be done as per time schedule stated below. The manufacturers must put the item wise rate in the BOQ.

Sl.No.	Particulars	Date & Time
i	Publishing & Documents download Start Date	30-11-2018 06:55 P.M.
ii	Bid submission start date (Online)	30-11-2018 06:55 P.M.
iii	Bid Submission closing (Online)	26-12-2018 01:00 P.M.
iv	Bid opening date for Technical Proposals (Online)	28-12-2018 02:00 P.M.
v	Date of uploading list for Technically Qualified Bidder (online) after disposal of appeals, if any. (Online).	28-12-2018 04:00 P.M
vi	Date for opening of Financial Proposal (Online)	After finalization of technically qualified bidders financial proposal be

5. Security Deposit @ 10% is to be deducted from the bill of the supplier as per existing norms. On application Security Deposit will be released after successful completion of work order but subject to completion of minimum 1 (one) month after sowing, as the case may be.
6. Payment will be made after receiving confirmation of supply of indented materials (only tested as 'R') from the District units as per supply orders of the Corporations including District Units. No advance payment will be made.
7. **The bidder has to submit separately MRP (Maximum Retail Price) per 40 kg bag along with other documents (online).**
8. The supplier participating in the bidding process must furnish address of their registered office, e-mail ID & person responsible with contact no. for communication from the WBSSCL.
9. Only the Government / Semi-Government / GoI & State Government Undertakings/ Corporations can participate in the tender process.
10. Intending bidders should have adequate experience in supplying different agricultural inputs including seeds, to the Government / Semi-Government all over India (at least Rs. 20.0 (Twenty) Lakh per annum for three (3) years within the preceding five years). Mere, submission of work order shall not carry any weightage on financial credential.
11. The bidder should have valid seed license for marketing of seeds in the State of West Bengal. Copy of said license to be submitted along with submission of other documents.
12. The bidder should have wide Marketing Network in National Level including West Bengal in order to fulfill delivery target to district level across the state of West Bengal within prescribed time limit.
13. Copy of the audited Annual Report (**only Profit & Loss A/c portion**) along with Income Tax Return File for last 3 years to substantiate financial capabilities should be produced. **The manufacturer should have annual turnover of Rs. 30.00 Crore (minimum).**
14. Copy of valid Trade License, GSTIN, PAN and seed license should accompany the application.
15. **Token EMD amount @ Rs.100000/- will have to be submitted through online in form of Net Banking or NEFT / RTGS as per e-Procurement portal of the Government of West Bengal <http://wbtenders.gov.in>, in favour of West Bengal State Seed Corporation Ltd., Payable at Kolkata are required to be documented through e-filing. The balance EMD (if any) of the successful Supplier should be submitted as per required quantity after finalization of financial bid before issuing work order.**
16. Payment will be made after receiving confirmation of supply of indented materials (only tested as 'R') from the District units as per supply orders of the Corporations including District Units. No advance payment will be made.
17. Each bag / packet of EFY corm intended to be supplied under the contract must be tagged with Producer Card of the Farm Producing the corm seed. Seed packeting should conform as per Seed Act 1966 and Seed (Control) Order 1983.
18. Challan should contain Lot wise quantity, inter alia, for facilitating drawal of sample from the supplied seed corm.
19. The exact quantity shall be intimated to the successful bidder on confirmation from the Agency / Government prior to issue of supply order.
20. The supplier shall start the supply within 15 days from the date of supply order in order to complete the supply within the cutoff date.
21. The offer price shall not be revise and that the same shall be treated as final price till completion of contract period.
22. Lot wise seed testing may be carried out by WBSSCL from supplied lots. Only passed lots shall be accepted.
23. Quantity may be increased or decreased as per requirement.
24. No interest will be claimed on EMD and Security Deposit.
25. Successful manufacturer/ bidder will have to raise Challan / Bill / GST Invoice etc. of his own or his authorized distributor (Affidavit requires to be submitted) to WBSSCL against supply of indented materials.
26. In case of quoted rates of any bidder if found defective (eg. Zero [0] rates) the Tender Inviting Authority will have the authority to reject the bid without assigning any reason thereof.
27. TDS may be applicable as per provision of extant Rules and subsequent amendments thereof.

28. The arrangement under this invitation offer shall come into force with effect from the date of execution of “Agreement”.
29. The “Agreement” shall remain effective ordinarily for a period of one year from the date of execution of “Agreement”, which may be extended further with mutual consent between the bidder & WBSSCL unless terminated prematurely by WBSSCL at its discretion and satisfaction. The WBSSCL does not bind itself to adduce any reason for such extension / termination of the Agreement to any bidder but may intimate such reason if it is considered necessary / warranted by circumstances.
30. The successful bidder/ supplier after acceptance of the rate communicated by the Managing Director, WBSSC Ltd. shall execute an agreement in the prescribed format covering all the terms and conditions on a Non-Judicial Stamp Paper (purchased in the name of the bidder(s)/Manufacturer(s) at his/ their own cost) of Rs. 50/- within Five working days counting from the day after the date of receipt of the letter of acceptance.
31. All rates / prices quoted and Trade Discount offered to WBSSCL shall ordinarily remain valid for at least a period of one year from the date of execution of “Agreement” and the said offer shall also be in use during the period of extension of agreement subject to fulfillment of relevant provision of Clause-26.
32. (a). In respect of any consignment declared “Not recommended” / “Not according to specification” by notified laboratory of the State Government / State Agricultural Universities / other authorized officer against sample drawn and submitted by Quality-Control-Inspector of the concerned district as per relevant rules, no payment will be made to the suppliers and penal action will be taken **as per para 33 below**. However, the concerned supplier may take back the rejected consignment at their own cost. The same would apply in respect of consignment/s which has/have been rejected by the consignee due to short in weight, inferior quality or any other reasonable cause. In case the stock was kept in the store owned by the Government a sum of Rs. 1000/- (Rupees One thousand only) will be charged as penalty per day in case of non-lifting within ten days of communication of rejection by the concerned District Manager, WBSSC Ltd. The manufacturer must have to replace the NR / Sub Standard / not as per specification stock immediately after intimation for timely execution of the supply order.
- (b) In case of failure to effect supply of the ordered quantity within the stipulated date, supply order will be deemed cancelled and penal action will be **taken as per Para-33 below. Whereas, this situation if arises, then apart from the action mentioned herein, the WBSSCL also reserves the right to take necessary steps as per existing Govt. norms in order to ensure supply of valued order timely.**
- 33. Penalties for Non-Compliances, Violations and Non-Performance:**
The following penalties would be imposed for supply of sub-standard materials or for non-compliance, violation or non-performance of any of the terms and conditions of the tender:
- a) EMD and the entire Security Deposit would be forfeited. However, if the value of goods involved in such non-compliance, violation or non-performance is less than the total amount of the EMD and the security deposit, the forfeited amount would be restricted to the value of goods involved.
34. Concerned supplier will be held responsible if a Consumer Forum or any other Law enforcing agency impose any penalty on the Managing Director, WBSSC Ltd. due to any dispute with regard to quality of Agricultural Input supplied. Penalty in terms of monetary, if imposed by the competent authority / agencies along with all other litigation expenses shall have to be borne by the supplier concerned.
35. WBSSCL reserves the right to consider / reject any or all offers invited under the present tender without assigning any reason thereof.
36. Any disputes, questions or difference or any interpretations arising out of or in connection with the terms & conditions of this tender if not settled/ resolved amicably, then they shall be referred to a sole arbitrator who shall be appointed by the Department of Agriculture, Govt. of West Bengal in accordance and subject to provision of the Arbitration and Conciliation Act, 1996 or any other enactment or statutory modification thereof for the time being in force. The place of Arbitration shall be Kolkata and the language of arbitration shall be English. The award of the arbitrator shall be binding on both the parties.

37. When any dispute occurs and when any dispute is under arbitration, except for the matter under dispute, the parties shall continue to exercise their remaining respective rights and fulfill their remaining respective obligations as per the agreement based on terms & conditions of the tender.
38. All disputes and Court cases are subject to the Jurisdiction of the Hon'ble Calcutta High Court only.
39. Bids submitted by the bidder if not complying any of the Terms and Conditions above is liable to be summarily rejected.
40. Provisions of purchase policy of the State Govt. vide G.O. no. 10500-F dated 19.11.2004 and as amendment thereof will be applicable.

**MANAGING DIRECTOR
WEST BENGAL STATE SEED CORPORATION LIMITED**

Memo No.-1993/ 1(11)/WBSSCL

Dated :-30 - 11 - 2018

Copy forwarded for information and necessary action to:-

- 1) The Additional Chief Secretary, Department of Agriculture, Nabanna, 325, Sarat Chatterjee Road, Mandirtala, Shibpur, Howrah - 711102.
- 2) The Secretary, Department of Agriculture, Nabanna, 325, Sarat Chatterjee Road, Mandirtala, Shibpur, Howrah - 711102.
- 2) The Director of Agriculture & Ex-officio Secretary, Government of West Bengal, Jessop Buildings, Kolkata – 700 001.
- 3) The Finance & Accounts Officer, WBSSC LTD., Kolkata.
- 4) The Members of Tender Evaluation Committee of this Office (All).
- 5) The Administrative Office for publicity through Notice Board & website of this office.

**MANAGING DIRECTOR
WEST BENGAL STATE SEED CORPORATION LIMITED**

SECTION - A

INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the bidders to participate in e-Tendering.

➤ Registration of bidders :

Any bidders willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbtenders.gov.in> the bidders is to click on the link for e-Tendering site as given on the web portal.

➤ Digital Signature Certificate (DSC):

Each bidders is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.

➤ The bidders can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

➤ Submission of Tenders:

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a) Statutory Cover containing the following documents:

33. Challans / Documents from e-portal for submission of Rs. 1,00,000/- (Rupees One Lakh) towards Token Earnest Money Deposit (EMD) as prescribed in the N.I.T. in favour of the West Bengal State Seed Corporation Limited, Payable at Kolkata. The balance EMD (if any) of the successful Supplier should be submitted as per required quantity after finalization of financial bid before issuing work order.

i. Copy of GSTIN, PAN.

ii. Copy of valid Trade License, seed Licence.

iii. Copy of upto date Professional Tax Clearance Certificate.

N.I.T. (*download properly and upload the same as Digitally Signed*). **The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid. **In case of quoting any rate in N.I.T., the tender is liable to be summarily rejected.**

(b) Non-Statutory Cover containing the following documents:

i) Credential (if any), documents related to products.

ii) Documents related to Marketing Network, Audited P & L A/c portion (Annual Report),

iii) Incorporation Certificate, Company details, Power of Attorney, declaration, authorization.

**THE ABOVE STATED STATUTORY / NON-STATUTORY (TECHNICAL DOCUMENTS)
SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents’ to send the selected documents to Non-Statutory folder.

Next Click the tab “Click to Encrypt and upload” and then **click** the “Technical” Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	PAN, GSTIN, seed Licence,. P Tax (Challan) (2018-19). Trade License.,
B.	Company Detail(s)	Organization Details	Proprietorship Firm (Trade License) Partnership Firm(Partnership Deed, Trade License)Ltd. Company (Incorporation Certificate, Trade License), Society (Society Registration Copy, Trade License), Power of Attorney.
C.	Credential & other	Credential & Other	Similar nature of work done & completion certificate which is applicable for eligibility in this tender. Audited Annual Report (P & L A/c), Production Capacity and other

Tender Evaluation Committee (TEC)

1. Evaluation Committee constituted as per Order of the Managing Director, West Bengal State Seed Corporation Limited will function as Evaluation Committee for selection of technically qualified bidders.
2. Opening & evaluation of tender:
If any bidder is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.
3. Opening of Technical Proposal:
Technical proposals will be opened by the Managing Director, West Bengal State Seed Corporation Limited and his authorized representative electronically from the website using their Digital Signature Certificate (DSC).
4. Intending tenderers may remain present if they so desire.
5. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
6. Decrypted (transformed into readable formats) documents of the statutory & non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.
7. Summary list of technically qualified tenderers will be uploaded online.
8. Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
9. During evaluation the committee may summon the tenderers & seek clarification / information or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

FINANCIAL PROPOSAL

10. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The bidder is to quote the **item wise rate** online through computer in the space marked for quoting rate in the BOQ.
11. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the bidder.
12. Financial capacity of a bidder will be judged on the basis of information furnished.
13. Penalty for suppression / distortion of facts:
If any tenderer fails to produce the original hard copies of the documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.
14. Rejection of Bid:
WBSSCL reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for WBSSCL's action.
15. Award of Contract
 - i) The Bidder who have quoted lowest rate in respect of items mentioned in NIT and BOQ, Award of Contract will be given to him, provided he accepts in writing to execute the whole contract on the basis of item wise lowest rate (L1) quoted by him.
 - ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.
